

TEAM TASK COMPLETION DATA

You have gathered information on team task completion data over the past 6 months for the following areas:

- Focus area 1: Improving team productivity
- Focus area 2: Improving supplier, inventory and order management
- Focus area 3: Enhancing the customer experience

Team Task Completion Across Focus Areas

Focus Area	Total Team Actions	Completed on Schedule	Completed Behind Schedule	Completion on Schedule
Improving team productivity	10	10	0	100%
Improving supplier, inventory and order management	10	8	2	80%
Enhancing the customer experience	10	6	4	60%
OVERALL	30	26	4	86.7%

Focus Area 1 – Improving Team Productivity

Month	Actions Scheduled	Completed on Schedule	Completed Behind Schedule	Completion rate
Month 1	2	2	0	100%
Month 2	1	1	0	100%
Month 3	2	2	0	100%
Month 4	2	2	0	100%
Month 5	1	1	0	100%
Month 6	2	2	0	100%
TOTAL	10	10	0	x%

Focus Area 2 – Improving Supplier, Inventory and Order Management

Month	Actions Scheduled	Completed on Schedule	Completed Behind Schedule	Completion rate
Month 1	2	2	0	100%
Month 2	2	2	0	100%
Month 3	1	1	0	100%
Month 4	2	1	1	50%
Month 5	2	1	1	50%
Month 6	1	1	0	100%
TOTAL	10	8	2	80%

Focus Area 3 – Enhancing the Customer Experience

Month	Actions Scheduled	Completed on Schedule	Completed Behind Schedule	Completion rate
Month 1	2	2	0	100%
Month 2	2	1	1	50%
Month 3	1	1	0	100%
Month 4	2	1	1	50%
Month 5	2	1	1	50%
Month 6	1	0	1	0%
TOTAL	10	6	4	60%